Sample of a script template for an award nominee:

JOAN SMITH ABC CLUB

XXXX joined XXXXXXXX in 2015, and has had a major impact on our success, serving as (name positions). XXXX has chaired (name committee(s) / events), and also coordinated our biggest fundraiser, XXXXX.

Our continued success is in great part due to XXXX's dedication and leadership. She is always there, with over xxxx hours (last/this) year, volunteering her time during special events and filling in wherever needed.

XXXX's passion, creativity and talent is a gift to ABC Club, and to the community of Simi Valley. It is a privilege for the ABC Club to honor XXXX for this year's Community Council President's Award.